

ICS 8011-88  
21 December 1988

MEMORANDUM FOR: Deputy Director of Central Intelligence

VIA: Lieutenant General Edward J. Heinz, USAF  
Director, Intelligence Community Staff



FROM:

Chairman, Intelligence Information Handling Committee

SUBJECT: Defense Mapping Agency (DMA) Membership in Intelligence  
Information Handling Committee (IHC)

REFERENCE: Dir/DMA Memorandum, Dtd 23 Nov 88, Subj: Request for  
Inclusion of DMA as a Member of IHC

1. Reference (attached) formally requests DMA membership in IHC. We have been working with DMA for some years on matters of mutual interest, and this will undoubtedly continue. I, therefore, support the application and recommend you approve it.

2. DCID 3/14 (attached) which charters the IHC, restricts membership to Intelligence Community organizations, but makes provision for other US Government organizations to be invited to participate. Should you approve, I propose to establish DMA as a permanent observer, a status that would not significantly inhibit participation.



Attachment:  
DCID 3/14

DMA Observer Status in IHC

APPROVED: /s/ Robert M. Gates  
Deputy Director of Central Intelligence

27 DEC 1988

\_\_\_\_\_  
Date

DISAPPROVED: \_\_\_\_\_  
Deputy Director of Central Intelligence

\_\_\_\_\_  
Date



R-306-75

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**DEFENSE MAPPING AGENCY**

BUILDING 56, U.S. NAVAL OBSERVATORY  
WASHINGTON, DC 20305-3000



**23 NOV 1988**

**SUBJECT:** Request for Inclusion of the Defense Mapping Agency as a Member of the Intelligence Information Handling Committee (IHC)

**TO:** Chairman  
Information Handling Committee  
Intelligence Community Staff  
Washington, D.C. 20505

1. Based on Director of Central Intelligence Directive 3/14, "Information Handling Committee," January 1987, I request inclusion of the Defense Mapping Agency (DMA) as a permanent member of the IHC. If approved, the DMA permanent representative will be Dr. Annette J. Krygiel, Deputy Director for Information Systems, Headquarters DMA, and Director, DMA Telecommunications Services Center.

2. This request is based on the following considerations:

a. DMA is currently implementing a digital production system which, when complete, will include a data base of over a hundred million gigabits of classified mapping, charting, and geodetic information. The data base will directly support intelligence organizations, field commands, and weapons systems worldwide.

b. DMA telecommunications, automation, and technical security functional areas are under the cognizance of the Deputy Director for Information Systems. Responsibilities include the development of standards, policies, and procedures for automated information systems and ensuring that all information handling systems meet appropriate security requirements.

c. The Deputy Director for Information Systems is the focal point for validation of information systems requirements for DMA.

3. The scope, complexity, and sensitivity of present and planned automated information systems and the supporting telecommunications subsystems gives DMA a key role in telecommunications and information systems security. Participation in the IHC would clearly be of mutual benefit.

ROBERT F. DURKIN  
Major General, USAF  
Director

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DCID 3/14-1  
(Updated January 1987)**DIRECTOR OF CENTRAL INTELLIGENCE DIRECTIVE 3/14<sup>1</sup>****INFORMATION HANDLING COMMITTEE**

(Effective 4 May 1982)

Pursuant to the provisions of Section 102 of the National Security Act of 1947 and Executive Order 12333, an Information Handling Committee (IHC) is hereby established.

**1. Mission**

The Committee will advise the Director of Central Intelligence (DCI) on the establishment of common objectives for Intelligence Community information handling and coordinate the achievement of these objectives through improvement and integration of Intelligence Community information handling systems.

**2. Definition**

Information handling includes the functions of receipt of information from collection sources, dissemination, transformation, indexing, categorization, storage, retrieval and presentation, automatic data processing, telecommunications, and teleprocessing related thereto.

**3. Functions**

Under the general guidance of the Deputy Director of Central Intelligence, the Committee will:

- a. formulate and recommend to the DCI policies and programs for the establishment of an Intelligence Community information handling system;
- b. monitor and coordinate implementation of plans and programs approved by the DCI;
- c. recommend to the Intelligence Community improvements in methods and facilities for information handling that will eliminate unwarranted duplication of files;
- d. develop and promulgate within the Intelligence Community standards, procedures, and formats for the representation of information to facilitate its exchange among Intelligence Community components and establish procedures to promote Intelligence Community compliance with applicable Federal Government data standardization programs;<sup>2</sup>
- e. monitor and report on research and development efforts in the scientific, academic, and industrial communities in information science to ensure optimum use of this research by the Intelligence Community;
- f. identify Intelligence Community research and development needs and promote interagency exchanges of information and cooperation in research and development of information processing;
- g. in coordination with the DCI SCI Forum<sup>3</sup>, ensure that the security aspects of information handling systems are given appropriate consideration; and
- h. promote the establishment of education and training programs in information science.

<sup>1</sup> This directive supersedes DCIDs 1-4 and 1-15, effective 16 May 1976

<sup>2</sup> Federal Information Processing Standards Publication No. 25, *Standardization of Data Elements and Representations*, 5 December 1973, U.S. Department of Commerce, National Bureau of Standards

<sup>3</sup> See DCID 1/11, dated 3 July 1986, paragraph 2 e

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DCID 3/14-2

*4. Intelligence Community Responsibilities*

Upon request of the Committee Chairman, Intelligence Community components shall, within established security safeguards, provide information pertinent to the Committee's mission and functions

*5. Composition and Organization*

The Committee Chairman will be appointed by the Director of Central Intelligence.

The members of the Committee will be representatives designated by Intelligence Community principals.

The Chairman will establish subcommittees, working groups, and advisory bodies as necessary to support the work of the Committee.

With the approval of the DCI, the Committee Chairman may invite representatives of relevant United States Government entities with national security interests to participate as appropriate.

The Committee will be supported by an Executive Secretariat.

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**ROUTING AND TRANSMITTAL SLIP**

Date

12/23/88

**TO:** (Name, office symbol, room number, building, Agency/Post)

Initials

Date

1. *DDCI - 7E12 Hqs.*

2.

3.

4.

5.

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

**REMARKS**

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**FROM:** (Name, org. symbol, Agency/Post)

*ICS/14C*

Room No.—Bldg.

Phone No.

5041-102

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